

Access America
Vocabulary List

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# Unit 1: New Beginnings

## Lesson 1.1: A New Community

### City Services – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **schedule** | a plan that shows when things will happen | You can find the dates and times on the schedule. |
| **rule** | something you have to do | The classroom rules say that students cannot eat or drink in the room. |
| **throw away** | to put in the trash can | Please throw away the trash. Don't leave it on the floor. |
| **recycle** | to put items through a process so we can use them again | The city will recycle glass, cans, and paper. |
| **sign** | A sign gives information to the public. For example, street signs can say STOP or No Parking. | Always check for signs before you park the car. |
| **ticket** | a notice that you need to pay for doing something wrong, for example, parking in the wrong place | You can only park here for one hour or you will get a ticket. |
| **pay in person** | to go somewhere to pay for something | Most people make their payments online or send them in the mail. They don't usually pay in person. |
| **bill** | A bill shows how much you need to pay for something. | My electric bill is very high this month. |
| **useful skill** | something you know how to do that can help you | My sister has a lot of useful skills. |
| **save energy** | to use less electricity or gas | We don't use the air conditioner very much because we want to save energy. |
| **adopt** | to take home and care for | We adopted a dog last summer. |
| **offer** | to give | They offer adult English classes at that school. |
| **accept** | to take | She offered to help, and I accepted. |
| **cash** | money in bills and coins | I don't have a credit card. Do you accept cash? |
| **cashier** | the person who you pay in a store | My sister is a cashier in a supermarket. |

# Unit 1: New Beginnings

## Lesson 1.1: A New Community

### The Library – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **access** | a way to enter a place or to see information | People can get access to information about you online. |
| **library materials** | books and other things you can use at the library | You can take some library materials home. |
| **download** | to copy something from the internet onto your computer | You can listen to this music for free, but you have to pay to download it. |
| **resource** | something you can use | The resources at the library include books, computers, and helpful people. |
| **club** | an organized group | My aunt belongs to a running club. |
| **tutor** | A tutor is a person who helps individuals or small groups with learning. | She works as a tutor for young children. |
| **event** | something that is happening | There are a lot of fun events in my city this summer. |

# Unit 1: New Beginnings

## Lesson 1.1: A New Community

### Using Public Wi-Fi – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **network** | a group of connected computers | The internet is a network of millions of computers. |
| **steal** | take without permission | I don't want anyone to steal my information. |
| **safe / secure** | When something is safe or secure, no one can hurt it or steal it. | Keep your important papers in a safe place. |
| **protect** | to keep safe | Protect your information with a strong password. |
| **lock** | a thing you use to keep something closed | Look for the picture of a lock. It means the website is secure. |
| **log in / log out** | To *log in* is to enter information so that you can use a computer or a website. To *log out* is to tell the computer or website you are leaving. | You usually need a username and a password to log in.It's important to log out after you use a public computer. |

# Unit 1: New Beginnings

## Lesson 1.2: Get Around Town

### Asking for and Following Directions – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **directions** | ask for directions = ask how to go somewheregive directions = tell how to go somewhere | Can you give me directions to the post office? |
| **go straight** | continue without turning | Just go straight ahead. You'll see it! |
| **turn left** | Can I turn left here? | You need to turn left. |
| **turn right** | Can I turn right on a red light? | You need to stop before you turn right. |
| **on your left / on the left** | The post office is on the left. | Go straight. You'll see the bank on your left. |
| **on your right / on the right** | Is the bank on the right side of the street? | Yes, it's on your right. |
| **get on** | to enter a bus or train | You have to pay when you get on the bus. |
| **get off** | to leave a bus or train | Please get off the bus in the back. |
| **close / near** | a short distance away | I live near the park. I can walk there in three minutes.I also live close to a store. I can walk there in five minutes. |
| **far** | a long distance away | The park is far from here. We can't walk there. |
| **across the street** | on the other side of the street | My friend's house is across the street. |
| **on the corner** | at the place where two streets meet | There's a stop sign on the corner. |
| **a block** | the area between two streets | This is West Avenue. Walk two blocks to Hudson Street. |
| **go half a block** | 1/2 = 50% | You don't have to walk to the next street. Just go half a block. |

# Unit 1: New Beginnings

## Lesson 1.2: Get Around Town

### Plan a Trip Online – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **route** | the way to get to a place | You can plan your route with an app. |
| **destination** | the place you are going | Our destination is not very far away. |
| **location** | place | Can you point to the location on the map? |
| **scroll** | to move up or down on a computer screen | Scroll down to the bottom of the page. |
| **north / south / east / west** | the four directions | Canada is north of the U.S.Mexico is south of the U.S.If you are in Texas, go west to California or go east to New York. |
| **toward** | in the direction of | See the tall building? Walk toward that and you can’t get lost. |
| **explore** | to go around an area so that you can learn about it | I’m new in town and I want to explore the city. |

# Unit 1: New Beginnings

## Lesson 1.2: Get Around Town

### Traffic Signs and Safety – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **drive** | control a car | I know how to drive a car. |
| **passenger** | a person riding in a car or another vehicle but not driving it | One passenger can sit in front. The other passengers sit in the back. |
| **pedestrian** | a person who is walking | There are a lot of pedestrians downtown. |
| **ride a bicycle** | travel by bicycle | Everyone in my family likes to ride a bicycle. |
| **traffic signal** | lights that tell cars when to stop and go | If the light on the traffic signal is red, you need to stop. |
| **signal** | to show which direction you want to turnthe light on your car that shows you are turning | Don’t forget to signal before you turn.Please use your signal. |
| **require** | to say something is necessary according to the law or the rules | You are required to stop at the red light. |
| **helmet** | a covering to protect your head | Please wear a helmet when you ride your bicycle. |
| **sidewalk** | a hard surface to walk on by the side of the road | Please walk on the sidewalk, not on the street. |

# Unit 1: New Beginnings

## Lesson 1.3: Managing Your Money

### Banking – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **save** | to keep for later | We try to save some money from every paycheck. |
| **deposit** | to put money into a bank account | I want to deposit $300 in my account.I want to make a deposit. |
| **withdraw** | to take money out of the bank | I want to withdraw $200 from my account. |
| **savings account** | a bank account that you can use to save money | I put money in my savings account every month. |
| **checking account** | a bank account that you can use to write checks | He has $500 in his checking account. |
| **fee** | a payment | We have to pay a fee of $10 a month for our checking account. |
| **charge** | to ask someone to pay | Some banks charge a fee for a checking account. |
| **less than** | a smaller amount | She has less than $100 in the bank right now. She only has $95. |
| **ATM** | automated teller machine | Is there an ATM near here? I need cash. |
| **minimum balance** | the smallest amount you can keep in your account | I need a minimum balance of $500, or I have to pay a fee. |
| **Interest** | If an account makes or earns interest, the bank pays money on it. | My savings account makes a small amount of interest. |
| **convenient** | easy to useThe ATM is very convenient because it is inside the supermarket. | It is convenient to deposit checks with my phone because I don't need to go to the bank. |

# Unit 1: New Beginnings

## Lesson 1.3: Managing Your Money

### Making a Budget - Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **run out of** | to not have any more of | You can't pay your bills if you run out of money. |
| **payday** | the day you get money from your job | My next payday is the 16th. |
| **make / earn money** | to get money from working | Doctors make a lot of money.I want to earn more at my next job. |
| **spend** | to pay money for something | We spend a lot on food. |
| **budget** | a plan for how much money you will get and how much you will spend | We need to make a budget so we can save money. |
| **expense** | money that you spend on something | Our big expenses every month are rent and food. |
| **income** | the money you receive every month or every year | Our income is very low right now. |
| **cut** | remove or reduce | We need to cut our expenses. |

# Unit 1: New Beginnings

## Lesson 1.3: Managing Your Money

### Online Security - Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **security** | Safety | We put a lock on the door for security. |
| **software** | a program that tells a computer what to do | A computer needs software to work. |
| **update** | to get the new version of software after it changes | You need to update your software, or your computer will have problems. |
| **automatically** | without your control | The soap comes out automatically. |
| **web browser** | software that you use to access the internet | There are a few popular web browsers that most people use. |
| **operating system** | the software that controls the basic uses of a computer | When you buy a computer, it usually already has an operating system. |
| **malware** | software that causes problems on your computer | Sometimes people accidentally download malware. |
| **virus** | a kind of malware that makes copies of itself | You need to protect your computer from viruses. |
| **privacy** | When you have *privacy*, you can stop other people from seeing your information. | It can be difficult to protect your privacy on the internet. |

# Unit 1: New Beginnings

## Lesson 1.4: Getting a Job

### Job Ads – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **operate a forklift** | drive and control a machine used for moving things | My cousin operates a forklift at a warehouse. |
| **load / unload** | load - put into or onto a vehicleunload - take out of a vehicle | Please load these boxes onto the truck.Please unload the boxes and put them away. |
| **lift** | to pick up | For this job, you must be able to lift 50 lbs. |
| **follow instructions** | to do what someone tells you to do | It’s OK if you don’t know what to do. You just need to follow instructions. |
| **follow a recipe** | to prepare food by following instructions | I’m not a great cook, but I followed the recipe, and the soup is delicious! |
| **wash** | to clean with soap and water | Always wash your hands before you return to work. |
| **shave** | To shave is to remove hair with a razor | Many men shave every morning. |
| **assist** | to help | Her job is to assist customers in the store. |
| **vacuum** | To vacuum is to clean a floor with a vacuum cleaner | We need to vacuum this area every day. |
| **do dishes** | to wash and dry plates, cups, and other dishes | My son likes to cook, but he hates to do dishes. |
| **sweep** | to clean the floor with a broom | I always sweep the kitchen floor after I cook. |
| **flexible** | able to change | I can work mornings, evenings, and weekends. My schedule is completely flexible. |
| **CPR (Cardiopulmonary Resuscitation)** | an emergency lifesaving procedure that you perform when someone’s heart stops | Many jobs in education and healthcare require a CPR certificate. |

# Unit 1: New Beginnings

## Lesson 1.4: Getting a Job

### Tips for Job Interviews – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **research** | to study or look for information about something | I want to research careers in technology. |
| **greet** | to say hello to someone | The teacher greets the students when they walk into the room. |
| **formal** | correct for a serious occasion | People in my office usually wear formal clothing. |
| **loud** | easy to hear | My brother has a very loud voice. |
| **clear** | easy to understand | Her instructions were clear and easy to follow. |
| **careful** | making sure to do things correctly | Please be careful with that. You don’t want to break it. |
| **honest** | Truthful | Be honest when you answer the questions. |
| **salary** | the money you earn from work | His salary is about $60,000 a year. |
| **benefits** | Benefits are good things | Job benefits are things like health insurance and vacation time. |
| **resume** | a list of your job qualifications and experience | I put my resume online at the job search site. |

# Unit 1: New Beginnings

## Lesson 1.5: Finding Child Care

### Child Care – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **licensed childcare provider** | a person that has a permit to take care of children | Licensed childcare providers can work at home or at a childcare center. |
| **advantage / disadvantage** | An advantage is a good thing.A disadvantage is a bad thing. | One advantage of studying online is that it is very convenient.One disadvantage of studying online is that you don’t meet other students. |
| **Toddler** | a child about 1-3 years old | When my baby learned to walk, she became a toddler. |
| **comfortable** | nice and relaxed, or something that makes you feel nice and relaxed | The baby is comfortable on the soft bed.The bed is very comfortable. |
| **attention** | When you give or pay attention to something, you notice it. | The children are paying attention to the teacher.Please give me your attention. |
| **drop off / pick up** | To *drop off* is to take (something or someone) to a place.To *pick up* is to collect someone or something from a place. | I drop my daughter off at school in the morning.I pick her up in the afternoon. |
| **reliable** | When something is reliable, you can trust it. You know what to expect. | My coworker is very reliable. She comes to work every day at the same time. |
| **substitute** | a person who comes to work in place of someone else | Our teacher is sick, so we have a substitute today. |
| **strict** | When a rule or requirement is strict, people must follow it. | Schools must follow strict requirements for keeping children safe. |
| **supervision** | To *supervise* is to watch and direct what others are doing. *Supervision* is the act of supervising. | You can’t leave young children alone. They need supervision. |
| **diaper** | Children wear diapers before they learn to use the toilet. | Diapers can be a big expense for parents. |
| **training** | a course or program that teaches a particular skill | I need to attend 60 hours of training before I can start my job. |

# Unit 1: New Beginnings

## Lesson 1.5: Finding Child Care

### Talking to a Child Care Worker – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **credential** | a document showing that a teacher is qualified | You must have a teaching credential to teach in a public school. |
| **policy** | a rule or plan for an organization | You can read our company policies in this binder. |
| **staff member** | an employee | One of our staff members will be happy to assist you. |
| **sign out** | to sign a list showing that you are leaving | Please sign out every day before you go. |
| **permission** | OK from an authority | Children ask the teacher for permission to leave their desks. |
| **illness** | sickness | Children often miss school because of illness. |
| **fever** | a high temperature | A fever is a temperature above 100 degrees Fahrenheit. |
| **cough** | make a sound by pushing air out of your throat | When you cough, you can make other people sick. |
| **vomit** | When you vomit, food from your stomach comes out your mouth. | If you eat something bad, you may vomit. |

# Unit 1: New Beginnings

## Lesson 1.5: Finding Child Care

### Why Go to Preschool? – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **twins** | **sisters or brothers who are born at the same time** | **My twin daughters are three years old.** |
| **put away** | **to put things where you usually keep them** | **Please put away your toys after you play.** |
| **get along with** | **to have a good relationship with** | **My son gets along well with the other children at school.** |
| **work on projects** | **to do work that is planned and takes time** | **The students often work on projects in small groups of 3 or 4.** |
| **play outdoors** | **to play outside, not inside (or indoors)** | **The children like to play outdoors when the weather is nice.** |
| **get ready** | **to prepare** | **The teacher gets ready for class before the students come.** |
| **paint** | **to use a brush and paint** | **When you paint, try not to get any paint on your clothes.** |
| **draw** | **to make pictures with a pencil, crayon, or something similar** | **She likes to draw flowers.** |
| **do puzzles** | **to put pieces together to make a picture** | **He can put together a 50-piece puzzle.** |
| **succeed** | **to do the thing you wanted to do** | **If you try, you will succeed!** |

# Unit 1: New Beginnings

## Lesson 1.5: Finding Child Care

### Looking For Child Care Online – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **search box** | the place on a website where you enter words to look for | Enter some key words into the search box. |
| **search results** | the list of items related to your key words | You may have thousands of search results. |
| **ad / advertisement** | an item that promotes a company | Some of your search results will be ads. |
| **URL** | a web address | Look for a secure URL. |
| **drop-down menu** | A drop-down menu appears when you select it. | Select the drop-down menu to see your choices. |
| **eligible** | If you are eligible for something, you have the right qualifications. | We are eligible for financial help because we don’t make much money. |
| **locate** | find | I have to locate a childcare center near my home. |

# Unit 2: Facing Challenges

## Lesson 2.1 Finding a Home

### Finding a Home Online – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **condominium / condo** | an individually owned apartment | A condo isn’t as expensive as a house, but you usually pay a monthly fee to live there. |
| **townhome / townhouse** | a house that is attached to other similar houses | Townhouses usually have two or more stories (floors). |
| **duplex** | two houses that are attached | Each home in a duplex has a door to the outside. |
| **flat** | an apartment that is one floor of a building | In some cities, many large old houses are now divided into flats. |
| **loft** | an apartment that is mostly a large open area | A loft is a style of apartment or flat. |
| **manufactured home** | a home built in a factory and then put in place | Manufactured homes are less expensive than other homes. |
| **cursor** | an arrow or other shape that you move on a computer screen | You can use the mouse to move the cursor. |
| **mouse over** | to move the cursor without clicking the mouse button | Mouse over the location to see more information. |
| **pop-up** | a small window that appears in front of other images on the screen | Sometimes a pop-up will go away when you move the mouse. Sometimes you need to close it. |

# Unit 2: Facing Challenges

## Lesson 2.1 Finding a Home

### Renting an Apartment – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **afford** | to have enough money to pay for something | I have a job now, so I can afford an apartment in this area. |
| **fill out** | complete a form | We need to fill out the application online. |
| **apply** | to complete an application for something | They are applying for a new apartment. |
| **credit check** | a search of someone’s credit information | When someone does a credit check on you, they can see if you pay your bills on time. |
| **landlord** | a person who rents a home to someone | When you rent a home, you pay a landlord every month. |
| **in advance** | before | If you want to move into an apartment, you need to pay some money in advance. |
| **prove** | to show that something is true | You can show identification to prove you live at your address. |
| **agree** | to say that you will do something | When you move into an apartment, you agree to follow the landlord’s rules. |
| **security deposit** | money that you pay in advance | I left my apartment very clean, so my landlord returned my security deposit when I moved out. |
| **lease** | a contract for a rental | We signed a one-year lease for our apartment. |
| **figure out** | to find a way to do something or to solve a problem | We need to figure out how much money we can spend. |
| **decorate** | to make a place look nice by adding things to it | We decorated our home with pictures and beautiful plants. |
| **repair** | to fix | We paid him to repair our dryer. |

# Unit 2: Facing Challenges

## Lesson 2.1 Finding a Home

### Renters Rights – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **reject** | say “no” to something or someone | They wanted to borrow money, but the bank rejected their application. |
| **disability** | a condition that makes it difficult to do things most people can do | Because of her disability, she can’t use the stairs. |
| **right** | something you are allowed to do by law | One of your rights in the U.S. is freedom of speech. |
| **tenant** | a person who is renting a home | The tenants are excited about their new apartment. |
| **advice** | When someone gives you advice, they give an idea about what you should do. | My teacher gave me some advice about how to learn English. |
| **trustworthy** | honest or truthful | A trustworthy person is reliable and doesn’t lie. |

# Unit 2: Facing Challenges

## Lesson 2.1 Finding a Home

### Shopping for Your Home – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **second-hand** | not new; owned by someone before | You can buy second-hand items for very low prices. |
| **furniture** | large things in the home like tables and chairs | We need furniture for our new apartment. |
| **sale / on sale** | when items are available for lower prices | The items are on sale.The store is having a sale.The coats are on sale this week. |
| **neighborhood** | a small area of a city or town | There are a lot of nice people in my neighborhood. |
| **negotiate** | to talk about something in order to reach an agreement | They want to negotiate a lower price. |

# Unit 2: Facing Challenges

## Lesson 2.2 Starting School

### U.S. Schools – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **law** | the rules in a country | The law says that all children must go to school. |
| **attend** | to go to a class or a meeting | My daughter attends school every day. |
| **local** | in or from the neighborhood | The local elementary school is two blocks from my house. |
| **member** | a person who is part of a group | He is a member of the gym. |
| **vote** | to choose in a formal way | Every few years, the people vote for their leaders. |

# Unit 2: Facing Challenges

## Lesson 2.2 Starting School

### Talking to a School Receptionist – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **stop by / come by** | visit in an informal way, for example for a short time or without calling first | Stop by anytime. We’re always happy to see you. |
| **look over** | to check something to make sure it’s OK | Look over your application carefully before you submit it. |
| **turn in** | submit | Where should I turn in my application? |
| **ring** | make a clear sound | The bells are ringing very loudly. |
| **tardy** | late | You may need to write a note if your child is tardy. |
| **playground** | an outdoor area for children to play in | The school has a large playground. |

# Unit 2: Facing Challenges

## Lesson 2.3 Going to a Doctor

### Vaccination – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **vaccine** | a medicine that helps you not get sick | Many people get a flu vaccine every year. |
| **rash** | an area of red skin | Sometimes using a new soap can give you a rash. |
| **runny nose** | fluid coming out of the nose | She’s using a lot of tissues because she has a runny nose. |
| **infection** | a problem caused by a bacteria or virus | If you have a cut, you need to keep it clean to prevent infection. |
| **sore throat** | pain that can make it difficult to talk or drink | When I have a sore throat, I drink tea with honey. |
| **pneumonia** | an infection in the lungs | Pneumonia can be a very serious problem. |
| **brain damage** | injury to the brain | Hitting your head very hard can cause brain damage. |
| **death** | the end of life | Some viruses can cause illness or death. |
| **contagious** | When an illness is contagious, you can pass it to another person. | She’s wearing a mask because she has a contagious illness. |

# Unit 2: Facing Challenges

## Lesson 2.3 Going to a Doctor

### Getting Health Information Online – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **profit** | to make money | A nonprofit company uses the money it makes to help people. |
| **pediatrician** | a doctor that works with children | Children under 18 years old usually see a pediatrician. |
| **symptom** | something that happens when you are sick, for example, a cough | Symptoms of measles include fever, cough, and rash. |
| **headache** | When you have a headache, your head hurts. | Sometimes I get a headache if I don’t drink enough water. |
| **stomachache** | When you have a stomachache, your stomach hurts. | Eating bad food can give you a stomachache. |
| **recommend** | When you recommend something, you say that it is good. | My doctor recommended that I eat more fruits and vegetables. |
| **accidentally** | When you do something accidentally, you didn’t want to do it. | I accidentally spilled my coffee. |

# Unit 2: Facing Challenges

## Lesson 2.4 Communicating with a School

### Back to School and Open House – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **make progress** | to move forward or get better | The students are making a lot of progress this year. |
| **communicate** | to speak or write to another person | My friends and I usually communicate by text. |
| **principal** | the head of a school | The principal has a large office. |
| **wall** | a side of a room | Most rooms have four walls. |
| **folder** | a cover for holding paper | Please keep all of your work in a folder. |
| **nervous** | worried or anxious | A lot of people are nervous when they speak in front of a group. |
| **care about** | to feel that someone or something is important | Good teachers care about all of their students. |
| **success** | When you have success, you do well. | The girl’s parents are proud of her success. |
| **together** | with another person or people | The students are working on a project together. |

# Unit 2: Facing Challenges

## Lesson 2.4 Communicating with a School

### School Attendance – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **miss** | to not attend | He missed three days of school because he was sick.  |
| **rest** | to relax | I’m tired. I need to rest for a while. |
| **catch up** | to reach someone who is ahead of you | When you are far behind, it’s difficult to catch up. |
| **make up** | to do work you needed to do before | If you don’t come to school, you will need to make up the work later. |
| **fail** | to not succeed | If you fail a test, you may need to take it again. |
| **fall behind** | to not keep up with others | He couldn’t run very fast, so he fell behind. |
| **reason** | cause | The reason he teaches school is because he likes working with children. |
| **assignment** | a piece of work that you have to do for school or for work | Our assignment for tonight is to read Chapter 12. |
| **absent / absence** | When you are absent, you are away. | He was absent for one day. His absence wasn’t very long. |

# Unit 2: Facing Challenges

## Lesson 2.4 Communicating with a School

### Using a School Website – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **bell** | the sound that rings between classes at a school | You need to be in class before the bell rings. |
| **grade** | a score for a student | Traditional grades in the U.S. are *A, B, C, D,* and *F*. A is the highest grade, and F means failing. |
| **individual** | of or for one person | Sometimes we work in groups, but sometimes we do individual work. |
| **get in touch** | to contact someone | You can get in touch with me on the phone or by email. |

# Unit 2: Facing Challenges

## Lesson 2.5 Emergencies and Natural Disasters

### Calling 911 – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **hang up** | to end a phone call | All of the operators are busy. Please hang up and dial again. |
| **commit a crime** | to do something illegal | If someone is committing a crime, you should call the police. |
| **suspicious** | When you think a person is *suspicious*, you think they may be doing something bad. | That guy looks suspicious. What is he doing? |
| **hurt** | When something hurts, it feels bad. | My back hurts. |
| **pain** | When something feels bad, you have pain. | My back hurts. I have a lot of pain in my back. |
| **breathe** | bring air into your lungs | Breathe deeply. It will help you relax. |
| **choke** | have difficulty breathing because your airway is blocked | Eat slowly so you don’t choke. |
| **drown** | to die from breathing in water | A few swimmers drown at this beach every year. |
| **poison** | something that can hurt or kill you if you eat or drink it | Don’t drink the cleaning liquid. It’s poison. |

# Unit 2: Facing Challenges

## Lesson 2.5 Emergencies and Natural Disasters

### Non-Emergencies – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **busy** | When people are busy, they have a lot to do. | I’m sorry I can’t help you. I’m very busy. |
| **serious** | important | A serious problem is a big problem. |
| **noise** | annoying sound | My roommate makes a lot of noise. |
| **stolen** | taken without permission | My purse was stolen last night. |
| **power outage** | when the electricity goes out | We had to use candles because there was a power outage. |
| **broken** | damaged and in pieces | The window is broken. |
| **cracked** | when something is broken but not into pieces | The window is cracked. |
| **garbage** | trash | The city picks up the garbage every week. |

# Unit 3: Taking Control

## Lesson 3.1 Healthy EatingFood – Learn Key Words

|  |
| --- |
| **Word** |
| **vegetables** |
| **onions** |
| **celery** |
| **orange** |
| **tomato** |
| **beef** |
| **beans** |
| **oil** |
| **corn** |
| **garlic** |
| **lettuce** |
| **berries** |
| **meat** |
| **chicken** |
| **flour** |
| **cabbage** |
| **squash** |
| **fruit** |
| **grapes** |
| **pork** |
| **cheese** |
| **sugar** |

# Unit 3: Taking Control

## Lesson 3.1 Healthy Eating

### Healthy Eating – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **roast** | to cook in the oven at a high temperature | We often roast meat and vegetables. |
| **steam** | to cook in water vapor | Do you ever eat steamed buns? |
| **sodium** | salt | It’s not good to eat too much sodium. |
| **saturated fat** | the kind of fat in most meats and dairy products | Too much saturated fat is bad for your heart. |
| **nutrients** | the things in food that are good for the body | Try to choose foods with a lot of nutrients. |
| **fiber** | a substance in food that that helps you process nutrients | There is fiber in fruit, vegetables, and whole grains. |
| **whole grain** | a grain that is complete, like brown rice | Whole grains are good for you because they contain fiber and nutrients. |
| **label** | a piece of paper that gives information about something | When you buy processed (pre-made) foods, it’s important to read the label. |
| **compare** | to notice what is similar and different about things | If you compare a piece of fruit to a candy bar, you’ll see the fruit has a lot more nutrients and fiber. |
| **energy** | When you have energy, you are not tired. | Good food gives you energy. |
| **fill up** | When food fills you up, you are not hungry anymore. | This big bowl of soup will fill you up. |
| **balanced** | equal | When you eat a balanced diet, you eat different kinds of food, not too much of just one kind. |

### Unit 3: Taking Control

## Lesson 3.1 Healthy Eating

### Talking About Food – Learn Key Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **delicious** | When something is delicious, it tastes good. | This pizza is delicious! |
| **traditional** | A traditional food is old or common in a particular culture. | Tamales are a traditional Mexican food. |
| **dough** | a mixture of flour and water used for baking | Bread, cookies, and tortillas are made with dough. |
| **fried** | cooked in oil | Fried fish isn’t as healthy as steamed fish. |
| **thick** | not thin | The bread is cut into thick slices. |
| **spicy** | made with hot chili | My sister loves spicy food, but I can’t eat it. |
| **recipe** | instructions for preparing food | This recipe is easy to follow. |
| **track** | to follow and make a note of | I track my exercise every day. |
| **measure** | to find the size of something | Be sure to measure carefully. |
| **produce** | fruits and vegetables | Look for squash in the produce section of the market. |

# Unit 3: Taking Control

## Lesson 3.1 Healthy Eating

### Reading a Recipe – Vocabulary for Reading

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **teaspoon** | tablespoon | 3 teaspoons = 1 tablespoon |
| **cup** | pint | 2 cups = 1 pint |
| **ounce** | pound | 16 ounces = 1 pound |

# Unit 3: Taking Control

## Lesson 3.2 Safety

### Handwashing – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **germ** | a living thing that is too small to see and that causes illness | Viruses are germs that cause colds and flus. Bacteria are germs that cause food poisoning and many other illnesses. |
| **scrub** | to rub something hard in order to clean it | You will need to scrub hard to clean that. |
| **hide** | to go somewhere so that people cannot see you | He likes to hide under the sofa. |
| **dirt** | soil, or something that is not clean | He has dirt on his hands. |
| **fingernails / nails** | We have nails on our fingers and toes. | They’re called fingernails and toenails. |
| **antibacterial** | when something kills or stops bacteria | They use antibacterial spray to clean in the hospital. |
| **hand sanitizer** | a liquid that can kill germs on your hands | There is usually hand sanitizer near the entrance to the store. |
| **towel** | a cloth used for drying | There are towels in the kitchen and the bathroom. |

# Unit 3: Taking Control

## Lesson 3.2 Safety

### Reporting a Safety Hazzard – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **blocked** | When something is blocked, you cannot pass through it. | The street was blocked by a tree. |
| **pile up** | put things on top of each other until there is a large amount | If you don’t wash the clothes, they will pile up quickly. |
| **in a hurry** | wanting to do something quickly | I can’t stop for breakfast. I’m in a hurry. |
| **remind** | to make someone remember something | Please remind me to call the bank. |
| **for a while** | for a period of time | I’m tired. Let’s sit down for a while. |
| **space** | an area with nothing in it | Please leave a space between each chair. |

# Unit 3: Taking Control

## Lesson 3.2 Safety

### Safety at Home – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **prevent** | to stop something from happening | Drive carefully to prevent accidents. |
| **injury** | damage to the body | He has an injury from his car accident. |
| **dosage** | an amount of medicine you should take at one time | You can find the correct dosage on the bottle. |
| **toxic** | poisonous | If something is toxic, it will make you sick. |
| **soil** | earth or dirt | The soil here is very dark. |
| **disease** | illness | Some germs cause diseases. |
| **install** | to put something in place so you can use it | They’re installing a dishwasher in the kitchen. |
| **spread** | When something spreads, it covers a bigger area. | He spilled the milk and it spread all over the table. |
| **asthma** | an illness that makes it difficult to breathe | My son has to use an inhaler because he has asthma. |
| **reach** | to be close enough to touch | She can’t reach the cupcake. The cupcake is out of reach. |
| **cabinet** | a piece of furniture with doors | The plates are in the kitchen cabinet. |
| **warning** | a notice that something bad is going to happen | They posted a warning not to swim in this area. |

# Unit 3: Taking Control

## Lesson 3.3 Job Skills

### Talking to a Difficult Customer – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **trouble** | problems | We’re having trouble with our computer. I think we need a new one. |
| **wrong** | not correct | This sock is the wrong color. I need a blue one! |
| **disappear** | to be gone, impossible to find | My pen disappeared. I can’t find it anywhere. |
| **hire** | to employ, give a job | The restaurant is going to hire three more workers. |
| **server** | a restaurant worker who takes orders and brings food to the table | Each server is taking care of six tables today. |
| **ranch dressing** | a creamy sauce that is very popular in the United States | People put ranch dressing on salads, raw vegetables, and fried foods. |
| **patience** | being able to wait without getting upset | It often takes patience to catch a fish. |

# Unit 3: Taking Control

## Lesson 3.3 Job Skills

### Using Your Cell Phone at Work – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **ringer** | The ringer on a phone makes a sound when someone calls. | I’m sorry I didn’t hear your call. My ringer was off. |
| **vibrate** | to make small fast movements | If you set your phone on vibrate, you can feel it ring, but other people can’t hear it. |
| **voicemail** | a spoken message on a phone | Please check your voicemail. I left you a message. |
| **respond** | to answer | How did he respond to your question? |
| **private** | personal, away from other people | Is there a private place where I can make a phone call? |
| **supervisor** | the person you report to at work, for example, the manager | My supervisor asked me to stay late yesterday. |

# Unit 3: Taking Control

## Lesson 3.4 Building Good Credit

### Payday Lenders – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **break down** | when a car stops working | Our car broke down on the freeway. |
| **borrow** | to take something that you are going to return | Can I borrow five dollars? |
| **fix** | repair | The mechanic fixed our car. |
| **pay back / repay** | to return money that you borrowed | They borrowed money for a car, so they have to pay it back. |
| **loan** | When you get a loan, you borrow money and have to pay it back. | You can get a loan from a bank or credit union. |
| **pay off** | to make the final payment | We paid off our car loan, so we don’t have any more monthly payments. |
| **authorized** | official | Check the government website to make sure the information is authorized. |

# Unit 3: Taking Control

## Lesson 3.4 Building Good Credit

### Talking to Customer Service – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **dispute** | to say something is wrong | You can dispute a charge on your credit card if it isn’t right. |
| **purchase** | something you buy | How often do you make online purchases? |
| **fraud** | a crime where a person or company lies about something | Using someone else’s credit card without permission is fraud. |
| **investigation** | when the police try to find out who committed a crime | Someone stole my credit card, so the police are doing an investigation. |
| **due** | When a bill is *due*, it’s time to pay it. | Our electricity bill is due on the 3rd of every month. |
| **deduct** | take away from a total | My bill was $15, but they deducted $3, so I only had to pay $12. |
| **worry** | to feel bad because you think something bad is going to happen | Parents always worry about their children. |

# Unit 3: Taking Control

## Lesson 3.5 Driving

### Parts of a Car – Learn New Words

|  |
| --- |
| **Words** |
| **steering wheel** |
| **front seat** |
| **windshield wipers** |
| **headlights** |
| **engine** |
| **back seat** |
| **license plate** |
| **trunk** |
| **tire** |
| **mirror** |
| **turn signal** |
| **hood** |

# Unit 3: Taking Control

## Lesson 3.5 Driving

### Getting a Driver’s License – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **temporary** | for short or limited amount of time | I am in the U.S. for 30 days because I have a temporary work permit. |
| **identity** | Your identity is who you are, your name. | We call documents like a driver’s license *ID* (short for identity or identification) because they show who you are. |
| **proof** | When you give proof, you show that something is true. | I had to show proof of my name and address. |
| **residence** | the place you live | Their residence is in California. |
| **instructor** | teacher | My driving instructor was very patient. |
| **valid** | When a license is *valid*, it is still good and legal. | Her license is valid for five years. |
| **vision** | related to seeing | I wear glasses because my vision isn’t very good. |
| **allow** | to permit | The boss allowed us to leave early because tomorrow is a holiday. |
| **passenger** | a person in a car (or other vehicle) who is not the driver | I can take three passengers in my car. |
| **accurate** | correct | It’s important to get accurate information. |

# Unit 3: Taking Control

## Lesson 3.5 Driving

### Buying a Used Car – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **car dealer** | a person who sells cars | Some car dealers sell new and used cars. |
| **dealership** | a place to buy a car | There are often many car dealerships in one area. |
| **warranty** | a written promise by a company to pay for repairs | New cars often come with a 3-year or 36,000 mile warranty. |
| **as-is** | When something is sold *as-is*, it means the seller is not responsible for fixing any problems. | Used items are usually sold as-is. |
| **recall** | when an item must be returned because there is a problem with it | There was a recall on our car so we got a free repair. |
| **avoid** | stay away from it | Try to avoid the holes in the road. |
| **fact** | something that is true | You need to do some research so you can learn the facts. |
| **complaint** | a statement that you are not happy about something | The customer called to make a complaint about bad service. |
| **title** | a document that shows you own something | Keep the title to your car in a safe place. |
| **condition** | When something is in good condition, it is like new. When something is in bad condition, it is damaged. | Look at the car carefully to make sure it’s in good condition. |
| **scratch** | a line or mark made by something sharp | My car is old and has some scratches on it. |

# Unit 3: Taking Control

## Lesson 3.5 Driving

### Dealing With a Traffic Stop – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **deal with** | to do what is necessary to solve a problem | I had to deal with the problem quickly. |
| **pull over** | drive a car to the side of the road and stop | I had to pull over because my car was making a strange sound. |
| **calm** | relaxed | Don’t get upset. Try to stay calm. |
| **angry** | having a strong feeling of displeasure | Try not to get angry at other drivers. |
| **argue** | to tell someone you don’t agree with them | People often argue about what happened in an accident. |
| **silent** | quiet | He didn’t say anything. He was completely silent. |
| **polite** | showing respect | Tom is always very polite to the customers. |
| **provide** | give | You’ll have to provide an ID before we can help you. |
| **explain** | to make something clear | Thank you for explaining. Now I understand. |
| **fair** | good or equal for everyone | My boss tries to be fair. He treats everyone the same way. |
| **challenge** | to say something isn’t true | The manager doesn’t like it when you challenge his ideas. |
| **court** | the place where a judge decides legal matters | If you can’t solve the problem, you may have to go to court. |

# Unit 4: Becoming Part of the Community

## Lesson 4.1 Taking Care of the Environment

### Reducing and Reusing – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **litter** | leave trash on the ground or in the wrong place outside | Please don’t litter. Use the trash cans. |
| **illegal** | against the law | It is illegal to steal. |
| **result in** | to cause | The storm resulted in hundreds of damaged houses. |
| **wrapped** | covered in paper or another soft material | The gift is wrapped in colorful paper. |
| **loose** | not in a container | You can buy the cherries loose or in bags. |
| **maintain** | to keep in good condition | Their house is old, but they maintain it carefully. |
| **carpet cleaner** | a machine for cleaning rugs and carpets with liquid | You can rent a carpet cleaner at the home improvement store. |
| **shape** | condition | His old car is in good shape. |
| **electronics** | devices with small parts that control the electricity | New appliances have a lot of electronics. |
| **donate** | to give money or items to an organization that needs help | We donate to our local food bank every month. |

# Unit 4: Becoming Part of the Community

## Lesson 4.1 Taking Care of the Environment

### Talking About a Community Event – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **bagel** | a bread roll in the shape of a ring | Do you ever eat bagels for breakfast? |
| **motivation** | a reason for doing something | What is your motivation for studying English? |
| **community service** | unpaid work done to help the community | Some high schools give students credit for doing community service. |
| **tip** | a piece of advice | I’m looking for a job. Do you have any tips for me? |

# Unit 4: Becoming Part of the Community

## Lesson 4.1 Taking Care of the Environment

### Searching for Information Online – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **plus sign / add** | We use a plus sign to add numbers. | 2 + 2 |
| **minus sign / subtract** | We use a minus sign to subtract numbers.  | 6 - 3 |
| **equals sign** | We use an equals sign to show results. | 2 + 2 = 47 - 6 = 1 |
| **specific** | exact; the opposite of general | *Fruit* is a general word. A lemon is a specific kind of fruit. |
| **narrow** | Narrow can be an adjective.Narrow is the opposite of wide. | River A is wide.River B is narrow. |
| **narrow** | Narrow can be a verb.To *narrow* something is to limit it. | First, I searched for restaurants. Then I narrowed my search to Chinese restaurants. |
| **phrase** | a group of words | *Community* is a word. *Sacramento community cleanup* is a phrase. |

# Unit 4: Becoming Part of the Community

## Lesson 4.1 Taking Care of the Environment

### U.S. Tap Water – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **tap water** | water from the faucet | The tap water in my city is safe to drink. |
| **contaminate** | to make something dirty or dangerous | It is illegal to contaminate the rivers. |
| **contamination / contaminant** | Contamination is the act of contaminating.A contaminant is a thing, for example a chemical, that causes contamination. | There is contamination in the river.There are several different contaminants in the river. |
| **satisfied** | pleased, happy | We hope you are satisfied with our service. |
| **taste** | the way something feels when you put it in your mouth | Many people like the taste of sweet things. |
| **filter** | something that you put a liquid through to remove things you don’t want | Coffee is made with a filter. |
| **whole** | entire; all of something | The whole circle is blue. |
| **subscribe** | to pay money so that you receive a service regularly | I subscribe to a newspaper because I like to read it every day. |
| **decompose** | to break down in a natural way | If you put an apple outside, it will decompose in about a month. |
| **similar** | almost the same | These two dogs are very similar. |

# Unit 4: Becoming Part of the Community

## Lesson 4.2 Choosing a Path

### Choosing a Career – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **charity** | an organization that helps people | Some charities give food to people who are hungry. |
| **donation** | something that is given to a charity | Many organizations accept donations of food and used clothing. |
| **arrange** | to make plans for something | My sister arranged everything for my parents’ party. |
| **decoration** | something you use to make a place pretty | She put up decorations for the party. |
| **oversee** | to supervise or to make sure something is done correctly | The manager oversees 30 employees. |
| **financial** | related to money | Who takes care of the financial business in your home? |
| **record** | information that you write down or store in a computer | I keep records of everything we buy. |

# Unit 4: Becoming Part of the Community

## Lesson 4.2 Choosing a Path

### Researching Careers Online – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **analyze** | to think about something so that you can understand it | When a problem is difficult, you need to analyze it carefully. |
| **basic** | at a beginning or simple level | I don’t know a lot about plumbing, but I have a basic understanding of it. |
| **related** | connected | A lemon is related to a lime, but they are different fruits. |
| **troubleshoot** | to find the cause of a problem | The IT person is troubleshooting the problem with our computer system. |
| **detailed** | having a lot of facts and information  | We understand the problem now because we read a lot of detailed information about it. |
| **wage** | a regular payment to an employee | The workers are asking for better wages. |
| **median** | in the middle | If the median wage for a career is $50,000 dollars a year, it means that half of the people make more than that and half of the people make less. |
| **survey** | a list of questions | The hotel gave customers a survey to see if they were happy with their stay. |
| **rate** | to decide how important or good something is | They use a star system to rate restaurants. Five stars is excellent and one star is terrible. |
| **ability** | the skill to do something | For this job, you must have the ability to lift 40 pounds. |
| **knowledge** | understanding | The kitchen workers were tested on their knowledge of food safety. |

# Unit 4: Becoming Part of the Community

## Lesson 4.3 Interviews and Promotions

### Answering Job Interview Questions 1 – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **common** | usual, or happening frequently | Red roofs are common in this town. |
| **response** | answer | What is your response to the question? |
| **memorize** | to learn something so that you can repeat it later | I memorized this song when I was a child. I still know all of the words. |
| **word-for-word** | exactly | He repeated the sentence word- for-word. |
| **current** | happening now | My current job is going to end soon. |
| **multitask** | to do several things at once | At my job I talk to customers, answer phones, and respond to emails all day, so I have to multitask. |
| **background** | a person’s past experience | She has an interesting background. She lived in three different countries before she came here. |
| **describe** | to talk or write about what something is like | She is describing her dog. |
| **fit** | to have the right qualities for something | This room doesn’t fit the description in the ad. |
| **hobby** | an activity you do because you enjoy it | Her hobby is knitting. She likes to knit in the evening. |
| **wonder** | to want to know something | I wonder what he’s saying. I can’t understand him. |
| **remember** | to have in your mind; to not forget | It’s important to remember this information. Don’t forget it! |

# Unit 4: Becoming Part of the Community

## Lesson 4.3 Interviews and Promotions

### Talking About a Promotion – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **position** | job | I’m interested in the manager position. |
| **relieved** | not worried anymore | The test was very difficult, so I was relieved when I passed it. |
| **advice** | a recommendation about what you should do | When I’m not sure what to do, I often ask my mother for advice. |
| **exceed** | to be more or better than | The temperature here often exceeds 100 degrees. |
| **expectation** | what you think is going to happen | He has very high expectations for the future. |
| **outstanding** | excellent | She is an outstanding student. |
| **category** | a group of things that are like each other | They divided their budget into categories, like rent, food, medicine, and transportation. |
| **quality** | something about the way a person is | He has many great qualities. For example, he’s honest, intelligent, and kind. |
| **point out** | to direct someone’s attention to something | He pointed out the nice view. |
| **improvement** | when something is getting better | Our sales are showing a lot of improvement. |
| **performance evaluation** | a review of how good or bad an employee’s work is | At my company, we have a performance evaluation every year. |

# Unit 4: Becoming Part of the Community

## Lesson 4.3 Interviews and Promotions

### Writing a Resume – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **submit** | to give something to someone so that a decision can be made about it | You can submit your application to the receptionist. |
| **reverse** | in backward order | They wrote the words in reverse alphabetical order. |
| **chronological** | in time order, beginning with the earliest date or time | They listed the inventions in chronological order. |
| **recent** | happened a short time ago | Please list only your recent jobs. |
| **relevant** | closely connected | My math skills are relevant to my job as a scientist. |
| **functional** | useful for a special purpose | My car is old, but it’s functional. It takes me where I’m going. |
| **highlight** | to cause someone to notice | If you want a job in sales, you should highlight your people skills. |
| **combination** | a mix of two or more things | The ice cream cone has a combination of flavors. |
| **both** | used to talk about two things | Both the dog and the cat are asleep. |
| **show off** | to display something so that others will notice | He’s showing off his new car. |
| **format** | to arrange text or images on a computer | Please format your document so that it’s easy to read. |
| **marital status** | Your marital status can be single, married, divorced, or widowed. | Sometimes government forms ask about your marital status. |

# Unit 4: Becoming Part of the Community

## Lesson 4.4 Achieving Goals

### SMART Goals – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **exactly** | completely correct | These shoes are exactly the same. |
| **short-term / long-term** | over a short amount of time / over a long amount of time | My short-term goal is to finish this class.My long-term goal is to get a certificate. |
| **actually** | really | This fruit looks real but it’s actually made of plastic. |
| **focused** | paying close attention to it | She has a test tomorrow, so she needs to stay focused on her studying. |
| **motivated** | very interested in doing something | He is a very motivated student. |
| **achieve** | succeed at doing something | I made a list of everything I want to achieve this year. |

# Unit 4: Becoming Part of the Community

## Lesson 4.4 Achieving Goals

### Time Management – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **keep up with** | to go at the same rate as someone else | My sister is fast, but I can keep up with her. |
| **task** | a piece of work | I have several tasks to finish before I leave work today. |
| **accomplish** | achieve | I want to accomplish many things. |
| **separate** | apart, away from other things or people | I put my recycling in separate piles. |
| **cross off** | to draw a line through an item on a list | We cross off each item after we buy it. |
| **hard** | difficult | He has a very hard job. |
| **take a break** | stop working for a short time | We take a 15-minute break every morning. |
| **limit** | a point when something needs to finish or end | We have a one-hour time limit for the test. |
| **eliminate** | completely remove | The laundry detergent eliminated the colored stains on this T-shirt. |
| **distraction** | something that takes your attention away from what you’re doing | My kids can be a distraction when I work at home. |
| **organize** | put in order | If you organize your drawers, it will be easy to find things. |
| **waste time** | to not use your time well | He likes to play video games but his parents think he’s wasting his time. |
| **spend time** | to pass time | I spend a lot of time on the phone at work. |
| **belong** | to be in the right place | It’s easy to see that this piece belongs here. |
| **stressed** | When you are stressed, you are worried and you can’t relax. | He’s not happy at work because he’s feeling very stressed. |

# Unit 4: Becoming Part of the Community

## Lesson 4.4 Achieving Goals

### Avoiding Digital Distractions – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **on average** | the usual amount | On average, I get about 7 hours of sleep at night. |
| **notification** | the alerts on a phone that tell you when you have a message. | I get a lot of email notifications every day. |
| **bookmark** | something to help you get back to a link quickly | Don’t forget to bookmark this site so you can find it later. |
| **rely on** | When you rely on something, you expect it to be there when you need it. | He relies on his cane to walk. |
| **interrupt** | to stop something for a short time | The woman interrupted our conversation. |
| **incredibly** | very | She didn’t sleep last night, so she’s incredibly tired today. |

# Unit 5: Settling In

## Lesson 5.1 Getting Involved

### Volunteering – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **popular** | liked by many people | That restaurant is very popular. There are always people waiting to get in. |
| **organization** | a business or group of people working together | There are many organizations that help people who need food or medical treatment. |
| **youth** | the time when you are young | The youth group meets every Wednesday afternoon. |
| **ride** | travel as a passenger | She gave me a ride to the airport. |
| **delivery** | the act of bringing something to a place | Pizza restaurants often have a delivery service. |
| **trail** | a path to walk on | There are many trails through the forest. |
| **mentor** | an experienced person who gives advice | A good mentor can help you with your career. |
| **match** | to go well with | It’s great to find a job that matches your interests. |
| **opportunity** | chance or possibility | There are a lot of job opportunities at the hospital. |
| **senior** | an older person, usually over 65 | There’s an exercise class for seniors at the adult school. |

# Unit 5: Settling In

## Lesson 5.1 Getting Involved

### Talking to a New Person – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **sweet** | Something that is sweet tastes like sugar. A sweet person or action is very nice. | These cookies are very sweet.It was sweet of you to make them. |
| **chance** | opportunity | I hope we have a chance to talk later. |
| **by myself** | alone | I built this by myself. No one helped me! |
| **chairperson, chair** | someone who controls a meeting or an organization | The chairperson started the meeting. |
| **joke** | something you say to be funny | That guy is always joking. |
| **fundraiser** | an event to earn or collect money for an organization | The kids sold chocolate for the school fundraiser. |
| **fantastic** | great | I got some fantastic news today! |
| **introduce** | to tell one person another person’s name | He introduced us to his friend. |

# Unit 5: Settling In

## Lesson 5.1 Getting Involved

### Online Classes and Meetings – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **frustrating** | making you annoyed or angry | Washing so many dishes is frustrating. |
| **mute** | to make silent | Please mute your phone so we can’t hear the sounds from your house. |
| **background** | the area behind the main thing you are looking at | Some people use a fake background for their video calls. |
| **bark** | the sound a dog makes | I woke up early because my dog was barking. |
| **disturb** | bother or interrupt | Please don’t disturb me while I’m working. |
| **virtual** | made or done by software | All of our meetings are virtual. We’ve never met in person. |
| **replace** | to put one thing in the place of another | I’m going to replace the old light bulb with a new one. |
| **visual** | related to seeing | Video chats can be helpful because you can share visual information. |
| **respect** | to have a good opinion of someone | It’s important to respect people from different backgrounds. |
| **obvious** | clear, easy to see | The orange house was very obvious. |
| **make a good impression** | to cause people to have a good opinion of you | When you go to a job interview, you want to make a good impression. |

# Unit 5: Settling In

## Lesson 5.2 Rights and Responsibilities

### U.S. Laws – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **spouse** | husband or wife | I have been married to my spouse for 20 years. |
| **comment** | a statement about what you think about something | The man’s comment was not very polite. |
| **prison** | a building where people stay if they have committed a crime | He was in prison for stealing a car. His imprisonment lasted for 3 years. |
| **deportation** | when the government removes an immigrant from the country | When non-citizens commit crimes, they may face deportation. |
| **hit** | to strike with the hand | Children have to learn not to hit each other. |
| **beat** | to hit many times | Someone beat him and caused his injuries. |
| **abuse** | violent treatment | Child protection agencies try to prevent child abuse. |
| **offensive** | causing someone to feel upset or angry | Someone sent her an offensive text. |
| **firearm** | a gun | There are no firearms allowed in the building. |
| **hunt** | to look for and kill a wild animal | They hunt deer every September. |

# Unit 5: Settling In

## Lesson 5.2 Rights and Responsibilities

### Getting Legal Help – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **aid** | help | An aid organization is a group that helps people. |
| **accuse** | to say they have done something wrong | His neighbor accused him of a crime, but the police didn’t arrest him. |
| **attorney** | a lawyer | An attorney works in a courtroom. |
| **defend / defense** | to speak in their favor | Your lawyer defends you in court. A lawyer who speaks for you is a defense attorney. |
| **victim** | a person who is hurt by a crime | The victim’s purse was stolen. |
| **prosecutor** | a lawyer who works to show that someone committed a crime | The prosecutor works for the government. |
| **discrimination** | when someone is treated in a way that is not fair or equal | Discrimination in the workplace is illegal. |
| **represent** | to speak for someone | A lawyer represents a client in court. |
| **affordable** | If something is affordable, you can pay for it. | I look for sales to keep my groceries affordable. |

# Unit 5: Settling In

## Lesson 5.2 Rights and Responsibilities

### Talking to a Neighbor – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **break in / break-in** | when someone uses force to get into a building or car | Someone broke into the store last night.There have been several break-ins in this neighborhood. |
| **smash** | to break into pieces | The baseball smashed the window. |
| **revive** | to bring something back or give it new energy | The plant was dying, but some water revived it. |
| **get together** | to meet | I get together with my friends every weekend. |
| **get to know** | learn about someone by spending time together | It took some time, but I’m getting to know my new coworkers now. |
| **keep your eyes open** | watch for | Keep your eyes open for any change in the weather. |
| **\*either** | one or the other of two things | I’ll take either chocolate or vanilla. I like both!\*Both pronunciations are correct. |
| **keep in touch** | to stay in contact | My sister lives far away, but we keep in touch online and over the phone. |
| **face-to-face** | in person | We have talked online many times, but today we are finally meeting face-to-face. |

# Unit 5: Settling In

## Lesson 5.2 Rights and Responsibilities

### Becoming a U.S. Citizen – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **process** | a series of things you need to do | Getting your citizenship can be a long process. |
| **at least** | not less than | You will need to pay at least $50, but it may be more. |
| **aloud** | so that others can hear | Please read the sentence aloud. |
| **successful** | When you are successful, you do the thing you wanted to do. | They wanted to win, and they were successful. |
| **ceremony** | a formal event to celebrate something | There were a lot of people at the ceremony. |
| **loyal** | When you are loyal to something, you always support it. | My brother is very loyal to his favorite soccer team. He goes to every game. |
| **flashcard** | a card with a small amount of information on it that you use for studying | I put all of the vocabulary words on flashcards to practice them. |
| **federal** | related to the national government | The federal government collects taxes. |
| **available** | people can use it | Many seats were available on the bus. |
| **election** | an event where people vote | The U.S. has a presidential election every four years. |
| **sponsor** | to help them with money or by taking responsibility for them | After we moved to the United States, I sponsored my parents to immigrate here. |

# Unit 5: Settling In

## Lesson 5.3 Expanding Horizons

### Going to College – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **encourage** | to make someone feel good about doing something | He’s encouraging his son to go faster. |
| **challenging** | difficult but interesting | She loves her job because it’s very challenging. |
| **overwhelmed** | feeling that there is too much of something | She has so much work to do that she feels overwhelmed. |
| **develop** | to make grow | The plant will develop new leaves as it grows. |
| **join** | to become part of a group | She joined a knitting club. |
| **academic** | related to education | There are many academic subjects, including science, technology, math, English, art, and history. |
| **pay attention** | to notice, listen to, or watch something | Please pay attention to the lecture so you don’t miss anything. |
| **deadline** | the date or time when you need to finish something | The project deadline is in 2 weeks. |
| **tuition** | money that you pay for school | University tuition can be very expensive. |
| **confusing** | hard to understand | I don’t understand this. It’s very confusing. |
| **award** | to give something, often a prize | He was awarded a trophy for his work. |
| **instead** | in place of | I’ll take the strawberries instead of the apple. |

# Unit 5: Settling In

## Lesson 5.3 Expanding Horizons

### Talking About College Plans – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **decide** | to choose | I decided to buy the red blouse. |
| **decision** | a choice | We finally made a decision about what color to paint the kitchen. |
| **campus** | the area and buildings of a university or college | Some universities have very large campuses. |
| **road trip** | a driving vacation | We take a road trip every summer. |
| **transfer student** | a student who moves from one school to another | Many people enter the university as transfer students. |
| **specialize** | to focus on a particular area of skill or knowledge | Some doctors specialize in helping children. |
| **major** | to specialize in a subject at college | I want to major in biology. |
| **calculus** | a kind of math | Students usually study algebra, geometry, and then calculus. |
| **figure** | to think or believe something (informal) | People often say “I figured,” when their predictions are true. |

# Unit 5: Settling In

## Lesson 5.3 Expanding Horizons

### Managing Your Online Reputation – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **reputation** | what people think about something | It’s important for a business to have a good reputation. |
| **client** | a person who is using a service | Some contractors have many clients. |
| **settings** | control of what software does | You can change the settings on your phone to make it look brighter or darker. |
| **regularly** | often | He goes to the gym regularly. |
| **tag / untag** | to attach a label to someone or something | If you tag someone in a picture, they can see it by searching for their name.If you untag them, no one will see the name with the picture. |
| **profile** | a short description of a person | Your profile on a social media site usually includes your name, location, and other information about you. |
| **bio / biography** | information about someone's life | Your bio on a website includes information about your past. |
| **link** | an address that leads to another web page | Links on a website are usually underlined and/or a different color. |
| **post** | to put something online | Do you post a lot of photos on social media? |
| **delete** | to remove | If you make a mistake, you can delete it. |
| **consider** | to think about | She is considering buying a new car. |

# Unit 5: Settling In

## Lesson 5.4 Seeing the Country

### Famous Places in the U.S. – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **landmark** | a famous place | The Statue of Liberty is the most famous landmark in the United States. |
| **gift** | a present | We gave him a gift for his birthday. |
| **museum** | a building for important art or other objects | Most large cities have an art museum. |
| **step** | one part of a stairway | There are seven steps up to the door. |
| **brick** | a rectangular block used for building | There are a lot of brick buildings in this city. |
| **birthplace** | where someone is born or something began | Diego’s birthplace is El Salvador.Philadelphia is the birthplace of the United States. |
| **celebration** | a party or happy event in honor of something | On July 4th, there are large celebrations all over the United States. |
| **historic** | important in history | In Philadelphia, you can see historic sites from the beginning of the United States. |
| **village** | a group of homes and buildings smaller than a town | In the old days, most people lived in villages. |
| **park ranger** | a person who manages and protects a national park | The park ranger had a lot of useful information. |
| **occupy** | to take control of an area | The protestors occupied the city center. |
| **activist** | a person who works for political change | The activists organized a protest downtown. |
| **steel** | a strong metal often used for building | The bridge is made of steel. |

# Unit 5: Settling In

## Lesson 5.4 Seeing the Country

### The National Parks – Learn New Words

|  |  |  |
| --- | --- | --- |
| **Word** | **Definition** | **Sentence** |
| **preserve** | to keep something the way it is | We are trying to preserve the beautiful old buildings. |
| **wildlife** | animals that live in nature | There is a lot of wildlife in the mountains. |
| **currently** | at this time | The museum is currently open. |
| **layer** | part of something that covers a surface | This cake has three layers. |
| **landscape** | the land you can see | The landscape is very green here. |
| **diversity** | variety | There is a great diversity of sea life around here. |
| **coastline** | the edge of the land | California has a long and beautiful coastline. |
| **admire** | to look at something with pleasure | The tourists admired the view. |
| **peninsula** | a piece of land with water on 3 sides | There is a park on the peninsula. |
| **establish** | to set up a place or organization | This town was established in 1903. |
| **reservation** | an arrangement for you to use something like a room or restaurant table | This place is always busy, so you have to make reservations. |